**Annual Self-Assessment**

**For the**

**Performance Based Appraisal System**

**(PBAS)**

**Academic Year**

**20 - 20**

**By**

**------------------------**

**Assist/ Asso/Professor**

**Department of -------**

**Vasantrao Naik Mahavidyalaya,**

**Chhatrapati Sambhajinagar-431 003**

**Vasantrao Naik Mahavidyalaya, Chhatrapati Sambhajinagar**

***(Affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad)***

**Annual Self-Assessment for the Performance Based Appraisal System (PBAS)**

**Year 20 - 20**

**(To be completed & submitted at the end of each academic year)**

**PART-A: GENERAL INFORMATION AND ACADEMIC BACKGROUND**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | **Name (in Block Letters)** | | | | |  | | |
| 2 | **Department** | | | | |  | | |
| 3 | **Current designation & AL** | | | | |  | | |
| 4 | **Date of last promotion** | | | | |  | | |
| 5 | **Which position and grade pay are you an applicant under CAS?** | | | | |  | | |
| 6 | **Date of eligibility for promotion** | | | | |  | | |
| 7 | **Address (with pin code)** | | | | |  | | |
|  | **Telephone No (Mobile)** | | | | |  | | |
|  | **Email** | | | | |  | | |
| 8 | **Academic Qualifications (**from S.S.C. till post graduation): | | | | | | | |
| Examination | | Name of Board/University | Year of passing | % of marks | | Division/  Class  /Grade/Merit | | Special Optional subjects |
|  | |  |  |  | |  | |  |
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|  | |  |  |  | |  | |  |
|  | |  |  |  | |  | |  |
| 9. Research Degree(s) | | | | | | | | |
| Degree | | Title | | | Date of award | | University | |
|  | |  | | |  | |  | |
| **10. Appointments held prior to joining this institution** | | | | | | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Name of** | **Date of** | | **Salary with** | **Reason of** |
| **Designation** | **Employer** | **Joining** | **leaving** | **Grade Pay** | **Leaving** |
|  | | | | | |

**11. Posts held after appointment at this institution:**

|  |  |  |  |
| --- | --- | --- | --- |
| Designation | Department | Date of actual holding | |
| From | to |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**12. Period of teaching experience:**

P.G. Classes (in years)

U.G. Classes (in years):

1. **Research Experience excluding years spent in M. Phil / Ph. D (in years):**
2. **Fields of Specialization under the Subject / Discipline**

**15. Academic Staff College Orientation / Refresher Course/ ISTE - AICTE Sponsored STTP/SBP attended so far:**

**PART-B: ACADEMIC PERFORMANCE INDICATORS**

*(Please see detailed instructions of this PBAS proforma before filling out this section)*

**CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

**(Grade:** *80% & above –* ***Good****, below 80% but 70% & above-****Satisfactory****, Less than 70% -* ***Not satisfactory***)

**Class: ---------. Ist Year**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Course/Paper** | **Level** | **Mode of Teaching** | **No. of periods / hrs allotted** | | **No. of periods engaged /Sem and percent** | **Grade** |
| **Per week** | **Per Sem.** |
|  | **Semester – I** | | | | | | |
|  |  |  |  |  |  |  |  |
|  | **Semester – II** | | | | | | |
|  |  |  |  |  |  |  |  |

**Class: ------ IInd Year**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Course/Paper** | **Level** | **Mode of Teaching** | **No. of periods / hrs allotted** | | **No. of periods engaged /Sem and percent** | **Grade** |
| **Per week** | **Per Sem.** |
|  | **Semester – III** | | | | | | |
|  |  |  |  |  |  |  |  |
|  | **Semester – IV** | | | | | | |
|  |  |  |  |  |  |  |  |

**Class: ------ IIIrd Year**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Course/Paper** | **Level** | **Mode of Teaching** | **No. of periods / hrs allotted** | | | **No. of periods engaged /Sem and percent** | **Grade** |
| **Per week** | | **Per Sem.** |
|  | **Semester – V** | | | | | | | |
|  |  |  |  |  | |  |  |  |
|  | **Semester – VI** | | | | | | | |
|  |  |  |  |  |  | |  |  |

**Classroom teaching** (including lectures, seminar) in excess of UGC norms (As per allocation)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sr. No. | Course/Paper | Level | Mode of teaching | Periods/hours/academic year engaged | **Grade** |
|  |  | | | | |

**Practical, Field work, Project Supervision**

**Class: ------ Ist Year**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Course/Paper** | **Level** | **Mode of Teaching** | **No. of periods / hrs allotted** | | | **No. of periods engaged /Sem and percent** | **Grade** |
| **Per week** | | **Per Sem.** |
|  | **Semester – I** | | | | | | | |
|  |  |  |  |  | |  |  |  |
|  | **Semester – II** | | | | | | | |
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**Class: ----- IInd Year**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Course/Paper** | **Level** | **Mode of Teaching** | **No. of periods / hrs allotted** | | | **No. of periods engaged /Sem and percent** | **Grade** |
| **Per week** | | **Per Sem.** |
|  | **Semester – III** | | | | | | | |
|  |  |  |  |  | |  |  |  |
|  | **Semester – III** | | | | | | | |
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**Class: ------- IIIrd Year**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Course/Paper** | **Level** | **Mode of Teaching** | **No. of periods / hrs allotted** | | | **No. of periods engaged /Sem and percent** | **Grade** |
| **Per week** | | **Per Sem.** |
|  | **Semester – V** | | | | | | | |
|  |  |  |  |  | |  |  |  |
|  | **Semester – VI** | | | | | | | |
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**Examination duties:**

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| --- | --- | --- | --- |
| **Sr.**  **No.** | **Type of duties** | **Dates:**  **from---to---** | **Grade** |
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**Innovative Teaching:**

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| --- | --- | --- | --- |
| **Sr.No.** | **Nature of Activity** | **Activity completed / activity not completed** | **Grade** |
| 1 | Learning Methodologies:  Use of innovative methodologies for teaching (smart class) |  |  |
| 2 | Use of ICT (PPT & video) |  |  |
| 3 | Updating of subject content |  |  |
| 4 | Course improvement |  |  |
| 5 | Preparation of study material |  |  |
| 6 | Interaction with entrepreneur / social  worker |  |  |
| 7 | Mentoring |  |  |
| 8 | Role playing |  |  |

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| **Category II: Involvement of College Students Related Activities/ Research Activities**  ***Good*** *- Involved in at least 3 activities,* ***Satisfactory*** *- 1-2 activities,* ***Not-satisfactory*** *- Not involved / undertaken any of the activities* | | | | |
| **No** | **Activity** | **Specify actual participation in year** | **Total days spent/year** | **Grade** |
| a | Administrative responsibilities such as Head, Chairperson/Dean/Director/  Warden, etc. |  |  |  |
| b | Examination and evaluation duties assigned by the college/university or attending the Exam. Paper evaluation |  |  |  |
|  | i) Question paper setting |  |  |  |
|  | ii) Invigilation |  |  |  |
|  | iii) Flying squad |  |  |  |
|  | iv) CS/ACS/Custodian |  |  |  |
|  | v) CAP Director/Asst. Director |  |  |  |
|  | vi) Unfair menace committee |  |  |  |
|  | vii) Grievance committee |  |  |  |
|  | viii) Internal assessment |  |  |  |
|  | ix) External assessment |  |  |  |
|  | x) Re-evaluation |  |  |  |
|  | xi) Result preparation (College Level) |  |  |  |
|  | xii) M.Phil./Ph.D. Thesis evaluation/any other |  |  |  |
| c | Students related Co curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services |  |  |  |
| d | Organizing seminars/Conferences/ Workshops, etc. and other college/university activities |  |  |  |
| e | Evidence of actively involved in guiding Ph.D. students |  |  |  |
| f | Conducting minor/Major research project  i) Above 10 Lacs  ii) Below 10 Lacs |  |  |  |
| g | At least one single or joint publication in peer reviewed or UGC list of journals  No. of papers Published  No. of paper published (Joint author): |  |  |  |
| ***Involved in at least 3 activities* Overall Grade** | | | | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **CATEGORY-III**  **1. Research Papers in Peer-Reviewed or UGC listed Journals** | | | | | | | | | | | | |
| **Sr.**  **No.** | | **Title with page nos.** | | **Journal with year** | | **ISSN**  **No.** | | **Peer reviewed/UGC Listed** | | **No. of Co-authors** | | **API Score** |
|  | |  | |  | |  | |  | |  | |  |
| **2. Publications (other than Research papers)**  **2. a. (i) Chapters in edited book** | | | | | | | | | | | | |
| **Sr.**  **No.** | **Title with page nos.** | | **Book Title, editor & publisher** | | | | **ISBN**  **No.** | | **Whether peer reviewed** | | **No. of Co-authors** | **API Score** |
|  |  | |  | | | |  | |  | |  |  |
| **2. a. (ii) Editor of Book by National Publisher** | | | | | | | | | | | | |
| **Sr.**  **No.** | **Title with page nos.** | | **Type of Book & Authorship** | | **Publisher & ISBN No.** | | | | **Whether peer reviewed** | | **No. of Co-authors** | **API Score** |
|  |  | |  | |  | | | |  | |  |  |

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| **3. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula**  **3. (a) Development of Innovative pedagogy** | | | | | |
| **Sr.**  **No.** | **Course UG/PG** | **Title of Paper** | **Sub-units included** | **Total power point slides prepared** | **API Score** |
|  |  |  |  |  |  |
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| **4. (a) Research Guidance** | | | | | |
| **Sr.**  **No.** | **Name of the research student** | **M.Phil/**  **Ph.D.** | **Title of Research** | **Year of award of degree** | **API Score** |
|  |  |  |  |  |  |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **4. (b) Research Projects Completed** | | | | | | | |
| **Sr.**  **No** | **Title of the Project Scheme** | **Funding agency** | **Funds received** | **Date of Commencement** | **Date of**  **Completion** | **Worked as Chief Investigator / Co-investigator** | **API Score** |
|  |  |  |  |  |  |  |  |

**5. a. Patent:**

**b. Policy documents:**

**c. Award/ Fellowship:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **6. Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings** | | | | | |
| **Sr.**  **No.** | **Title of the paper presented** | **Title of Conference / Seminar** | **Organized by** | **Whether International/ National/State/Regional/College/University level** | **API Score** |
|  |  |  |  |  |  |

**SUMMARY OF API SCORES**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr.**  **No.** | **Criteria** | **All activities are completed/not completed** | **Grade in AY** |
| I | Teaching, Learning and Evaluation related activities |  |  |
| II | Involvement of College Students Related Activities/ Research Activities |  |  |
| **III** | **Research and Academic Contribution** | | |
|  | **Details of academics & Research activities** | **Self Appraisal Score** | **Remarks** |
| 1 | Research Papers in Peer-Reviewed or UGC listed  Journals |  |  |
| 2 | Publications (other than Research papers) |  |  |
| 3 | Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula |  |  |
| 4 | Research guidance / Projects completed/Projects ongoing/Consultancy |  |  |
| 5 | Patents/Policy Document/Awards/Fellowship |  |  |
| 6 | Invited lectures / Resource Person/ paper  presentation in Seminars/ Conferences/full paper in Conference Proceedings |  |  |
|  | **Total Research Score** |  |  |

**Annexure – I**

**(List of Enclosures)**

**Category-I: Teaching**

**a.i & iii** Attendance and Academic diary is submitted to Principal and Certificate by Principal

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**b. Examination duties assigned and performed:**

Concerning letters are attached

**c. Innovative teaching**

ICT PPT slides in soft copy, study material hard copy

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**Category-II: Involvement of College Students Related Activities/ Research Activities**

**1**

**2**

**3**

**4**

**Category-III: Research**

1

2

3

4

I ---------------------------- certify that the information provided is correct as per record available with the university and / or documents enclosed along with the duly filled PBAS proforma.

**Signature of the faculty**

**Designation:**

**Place:** Aurangabad Signature of Head of Department

**Date:**  **Date:**

Signature of Director/ Coordinator- IQAC

**Date:**

**Signature of Principal**

**Date:**